

KENTUCKY REAL ESTATE COMMISSION

INFORMATION FOR REAL ESTATE SALES ASSOCIATE AND BROKER LICENSING EXAMINATIONS

ELIGIBILITY FOR TESTING

All sales associates and broker candidates must have initiated the FBI Criminal Background report process **before** making a test reservation. For more information on the FBI report process, click on "Criminal Background Check" in the License Information Section of our website, www.krec.ky.gov.

All sales associate and broker candidates must have completed all the of the required education hours **before** making a test reservation. All broker candidates must meet additional educational hours, which includes a 48-hour broker management course, and documented work experience. **If you undergo testing before meeting eligibility standards, your test scores will be voided.**

If you have questions regarding testing, the criminal background check, or your eligibility to take the sales associate or broker examination, please contact the KREC'S Licensing Department at 502-429-7250 or 888-373-3300.

TESTING ADMINISTRATION

Promissor, Inc. will assume the responsibility of testing for the KREC effective July 5, 2006.

Ways you may contact Promissor to register for the exam:

Toll free: 800-274-5629

On-Line: www.promissor.com

Examination Fees: Cost is \$75. Fee must be paid at the time of reservation by credit card for on-line or phone reservations.

Testing Sites: Lexington and Louisville, KY; Evansville, IN; Cincinnati, OH; Johnson City, Knoxville, and Nashville, TN; Beckley and Dunbar, WV. Directions to the testing site will be given to you at the time of reservation.

School Code: Have your school code ready to give to the Promissor representative. Your pre-license school (college, university or proprietary school) has this code.

No Testing Dates: New Years Eve & Day, Martin Luther King, Jr. Day, President's Day, Memorial Day Weekend, Independence Day, Labor Day, Columbus Day, Thanksgiving Day & Weekend, Christmas Eve & Day.

What to Bring on Day of Testing

- Two forms of identification (with the candidate's signature). One must be photo-bearing. Acceptable forms of photo identifications: a current driver's license, a current state ID, a current passport, a current military ID card.

Unacceptable forms of photo identification: Employment ID cards, student ID cards, and any type of temporary identification.

- Calculator: silent, hand-held **without** paper-tape printing capabilities or alpha keypads. See page 12 of the Candidate Handbook for a list of acceptable models.

What NOT to bring: Programmable calculators, cell phones or other personal materials.

All passing candidates will receive the application for licensing at the Promissor testing site.